PROGRESS REPORT[1]
YEAR 2021

A. BASIC INFORMATION

Project ID / Output ID	110421 / 109357		Reporting Date:	12/31/2021
Full Title:	Support to DENR Program Implementation, Monitoring and Management of ENR Data and Information			
Start Date:	12/20/2018		**Completion Date** (and approved extension, if any):	12/31/2022
Total Project Fund (and fund revisions, if any):	Total resources required USD 9,853,451.32 Total allocated resources: USD 3,232,439.61 Total Unfunded Budget: USD 6,621,011.71		**Annual Project Fund:** **AWP Budget**	USD 148,918.00
Implementing Partner:	United Nations Development Programme			
Donor/s:	Department of Environment and Natural Resources (DENR)			
Responsible Parties:	N/A			
Project Description	The DENR and UNDP have entered into a partnership to utilize the UNDP system in providing technical advisory and operational support services to enhance delivery and implementation of DENR's ten (10) priority programs and services through UNDP's National Acceleration Modality (NAM). The approach is two-pronged. First, UNDP provides support to the enhancement of efficiency in program implementation by providing technical advisory and operational support in the area of programme design, planning, programme management, monitoring and evaluation, and procurement. The second involves supporting DENR in establishing a comprehensive, integrated, technology-based information management system where all current information systems and databases will be interoperable and that data generation and exchanges will be feasible for efficient, informed decision making, policy formulation and programme designing, review, monitoring and evaluation (M and E). These interventions hope to capacitate the DENR to enhance environment and natural resources management through a more efficient, responsive and effective program implementation, monitoring & evaluation. The DENR- Knowledge and Information Systems Service (KISS) is the focal office of the Department coordinating with the Country Office (CO) for this assignment.			
Target Group	**Government**			

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[1] UNDP CO Template for project Annual Progress Reporting; Updated: September 2018.
Deadlines: Draft APR due November 30th and Final APR due January 6th of the following year.

B. INDICATIVE/EMERGING RESULTS OF THE PROJECT and LESSONS LEARNED

B.1 CPD Outcome alignment	2: Urbanisation, economic growth, and climate change actions are converging for a resilient, equitable, and sustainable development path for communities.
B.2 CPD Output indicator alignment *[Choose between 1-3 applicable indicators]*	*2.3.1 Area of UNDP-assisted protected areas with high biodiversity effectively managed [IRRF 1.4.1.2]* *2.3.4 Value of financing generated for conservation and sustainable use of biodiversity and ecosystems.* Choose an item.
2.3.1 Area of UNDP-assisted protected areas with high biodiversity effectively managed [IRRF 1.4.1.2] The Project intends to generate an Environment and Natural Resources (ENR) information management system, backed-up by necessary hard Information Technology (IT) equipment, that will support the DENR in its Monitoring and Evaluation (M and E) system for effective program development and implementation. With an integrated approach in setting-up ENR database, this is envisioned to guide DENR and its concerned Bureaus with informed decision-making and more responsive adaptive management strategies concerning improved biodiversity management. This will also assist DENR in program implementation concerns and issues, including strengthening necessary enabling environment, e.g., establishing policy and institutional support. This will also help DENR in reinforcing stakeholder engagement processes at the national and local levels which need to be undertaken, established and implemented. **2.3.4 Value of financing generated for conservation and sustainable use of biodiversity and ecosystems.** The design of the said information management system will include leveraging additional financing from concerned stakeholders. With established integrated M and E system, financing gaps are expected to be determined vis-à-vis program implementation status and targets. These data can serve as take-off points for securing potential stakeholder contributions.	
B.3 SP Output Alignment	**UNDP SP 2018-2021 Output 1.4.1:** Solutions scaled up for sustainable management of natural resources, including sustainable commodities and green and inclusive value chains. **UNDP SP 2018-2021 Output 2.4.1:** Gender-responsive legal and regulatory frameworks, policies and institutions strengthened, and solutions adopted, to address conservation, sustainable use and equitable benefit sharing of natural resources, in line with international conventions and national legislation

B.4 Key results achieved

1. Completion of DENR Digitalisation Assessment. An Assessment of the Information Systems Strategic Plan (ISSP) of the Department of Environment and Natural Resources (DENR) was conducted to provide an assessment of DENR's needs in terms of hardware, software, skills training, and change management, which may inform its thrust to mainstream ICT innovations in strengthening its nature-based solutions and CC-DRR interventions. The assessment has three objectives, including: (i) To conduct an Information Systems needs assessment for DENR focusing on enhancing the existing DENR ISSP; (ii) To provide recommendations on enhancing DENR's ISSP; and (iii) To identify strategic areas of UNDP support in procurement and capacity development under the existing NAM partnership. NAM opportunities identified by the assessment

include: roadmap development and ISSP enhancement; shaping of a digital skills curriculum; refinement of procurement process; embedding of design thinking; and building of a common data architecture.

The assessment was participated by DENR's Offices and Bureaus. Results of the assessment were presented to the members of the DENR Change Management Committee for Projects/Programs on Information and Communication Technology (CHAMP-IT) which also functions as the Project Board for this initiative. The Assessment Report has been shared with CHAMP-IT and is being reviewed by DENR and concerned Bureaus. Recommendations of the report will be part of DENR work plan. Refer to Annex A for the DENR ISSP Assessment Report.

2. **Completion of delivery and distribution of IT equipment.** The delivery and distribution of IT equipment procured last year in December 2020 was completed last 17 May 2021. The total contract cost of USD 640,090 was paid last 06 July 2021.

3. Completion of delivery and distribution of UPS cables. Prior to delivery of IT equipment, an inspection by the DENR and UNDP was conducted. As a result of this inspection, it was observed that Uninterruptable Power Supply (UPS) unit was not compatible with the DELL computers that were purchased thru UNDP. As a solution, it was suggested that UPS cables with specification NEMA 5-15R to C14 were needed. The purchase of the UPS cables was then requested by DENR to UNDP. Total contract award was PHP 831,360 or USD 16,626.39. The procurement and delivery of UPS Cables were completed in 2021.

4. Progress on CCTV Installation. After two failed biddings, the project has completed installation of 33 DENR Regional Offices (PENRO and CENRO). CCTV Installation of CENRO Siquijor, PENRO Palawan, CENRO Brooke`s Point, CENRO Puerto Princesa, CENRO Quezon, CENRO Roxas , CENRO Taytay are still ongoing. CCTV installation of PENRO Davao Occidental is scheduled on April 2022, or after office renovation. CCTV installation of PENRO Bulacan, CENRO Guiguinto, CENRO San Rafael, and CENRO Lupon will be contracted in 2022.

5. Extension of NAM Project Document. To complete the remaining work under the NAM cost-sharing agreement until December 2022, the CHAMPT-IT group approved the extension of the Project Document. Refer to Annex B for the signed Project Document extended until December 2022.

B.5 Lessons learned and ways forward

1. **Scoping of local suppliers on specific services is necessary.** The procurement of services for installation of CCTV cameras had two failed biddings due to lack of bidders. Moving forward, the Project Team and Procurement Unit coordinated with DENR local Offices on Request for Quotation (RFQ) among local suppliers. This process has been completed, and observed that this is necessary for such kind of service and given the geographical scope and mobility restrictions due to the pandemic situation, a more targeted RFQ approach is one adaptive management option. Still undertaking an open bidding, request for a quotation among local suppliers increases the probability of having service providers submit a proposal.

2. **A contingency plan for delivery of procured items helps mitigate the risk of not completing the output delivery on time.** While there have been delays on the delivery of procured IT equipment among local DENR Offices, Dan Office, the engaged service provider, has coordinated the needs for a warehouse and freight services with slight delay and on a cost-effective manner. One lesson learned, however, is to anticipate other related costs in line with distribution of procured items. The costs for broker (to facilitate Customs and National Telecommunication Commission documentation for the release IT equipment from airline warehouse) and airline storage fee,

(the equipment were not released on the day of its arrival due to incomplete Customs and NTC requirements) were not anticipated, thus, were not included in the costs estimated during the annual work planning. Since a high range for other costs for 2021 activities was projected, there were enough resources for these additional costs.

3. **Provide a more realistic timeline on completion of procurement activity.** The contract of supplier expired prior to the completion of the procurement and delivery of IT equipment. The Project team missed extending the contract of the supplier prior to the expiration of the contract. The supplier continued to work on their deliverables even without a valid contract. As per policy, there should be a valid contract in order to process payment of vendor. Since it is impossible to extend the contract of supplier after it lapses, the solution of UNDP management is to issue a Note to File (NTF), allowing the release of payment to the supplier. Through the NTF, the payment of the supplier was processed successfully. To avoid this similar situation, one of the recommendation, aside from proper contract management is to plan more carefully the expected completion of outputs, given the pandemic situation we are in. The Project Team should anticipate delays brought about factors including limited supplies, limited manpower and mobility and limited shipping schedule.

C. TECHNICAL ACCOMPLISHMENTS

EXPECTED OUTPUTS

OUTPUT NARRATIVE

Output 1. *Strengthened capacities of DENR in planning, implementation, management, and monitoring and evaluation of its 10 priority programs and other special projects through technical advisory services and operational support services*

2021 Key Milestones

The key targets for year 2021 were the completion of the delivery and distribution of IT equipment procured in the last quarter of 2020, procurement and delivery of UPS Cables, review of the existing ISSP of the DENR, and completion of the installation of the CCTV cameras.

Total budget for 2021 was set at USD 252,115.16. Towards the end of the year, given the pace of procurement process and remaining resources, this was reduced to USD 148,918 The revised AWP also includes engagement of a consultant to prepare the Global Environment Facility (GEF) Replenishment meetings reports as requested by DENR. A total of USD 80,627.17 will be carried over for 2022 to complete the remaining tasks on CCTV installation, development of ICT Roadmap and enhanced ISSP, and procurement of IT equipment, to be determined by the DENR

Budget and Expenditure Items	
2021 Budget, January 2021	USD 252,115.16
Revised 2021 Budget, November 2021	USD 148,918.00
Actual Expenses	
Consultant – Advisory Support	9,107.90
Project Staff Salary	21,898.76
IT Equipment Inspection Cost	404.77
IT Storage Cost	3,292.24
IT Equipment (UPS Cables and CCTV Installation)	46,010.68
Firm – ISSP Assessment	34,450.00
Realize Loss/Gain	74.90
GMS	21,597.17
Reclass (BMB)	2,608.74*
Total 2021 Expenses, December 2021	170,693.12
Remaining 2021 Resources, December 2021 (Rolled-Over as 2022 Budget)	USD 80,627.21**

*Last December 2020, a meeting among UNDP, DENR-KISS was conducted. During the said meeting, DENR KISS agreed to charge the BMB NAM Forex deficit, with a total amount of USD 10,000.00 to DENR NAM. In relation to this, UNDP organized a closing meeting with DENR-BMB on 28 June 2021 wherein the overall summary of the DENR-BMB NAM was presented. The discussion included the agreement to transfer back the remaining balance worth USD 2,687.00 or PHP 128,976.00 (USD1 = Php 48.00 following June exchange rate) to the DENR NAM Project account. UNDP sent a letter to the DENR-KISS and submitted a GLJE to facilitate this.

**Subject to minimal changes once all POs of 2021 are closed

Please refer to Annexes C and D for the copies of the 2021 Annual Work Plan of AWP (as of January 2021) and Revised 2021 AWP (as of November 2021). Please refer to Annex E for copy of email exchanges on engagement of an Advisory Support Consultant.

- **On delivery and distribution of IT equipment.** The delivery and distribution of IT equipment procured last year was completed last 17 May 2020. The total contract cost of USD 640,090 was paid last 06 July 2021.

Please refer to Annex F for copy of Purchase Order, Delivery Receipt and Invoice.

- **On UPS Cables**. Prior to delivery of IT equipment, an inspection by the DENR and UNDP was conducted. As a result of this inspection, it was observed that Uninterruptable Power Supply (UPS) unit was not compatible with the DELL computers that were purchased thru UNDP. As a solution, it was suggested that UPS cables with specification NEMA 5-15R to C14 were needed. The purchase of the UPS cables was then requested by DENR to UNDP.

Following the request of DENR for the procurement of UPS cables, a TOR was drafted and submitted to DENR KISS for clearance and review on 29 June 2021. This was then cleared by DENR KISS. On June 2021, the Request for Quotation (RFQ) of the procurement of UPS cables was advertised. The evaluation and awarding of contract and PO issue issuance was completed last 17 August 2021.

The contract for the procurement of UPS Cables was awarded to Imaginet. Total contract award was PHP 831,360 or USD 16,626.39. The procurement and delivery of UPS Cables were already completed.

Please refer Annex G for copy of Purchase Order, Delivery Receipt and Invoice

- **On the conduct of DENR Digitalization Assessment**. As a result of the meeting conducted between UNDP and DENR Undersecretary for Finance, Information Systems and Climate Change, Undersecretary Analiza Teh and DENR KISS last 02 March 2021, it was agreed that one of the key items to be conducted through this Project was to update and review DENR's Information System Strategic Plan (ISSP). USEC Teh expressed DENR's need to revisit and enhance the Department's ISSP for improved program implementation. UNDP CO mentioned that this was within the CO's competencies as it has already provided such kind of assistance to other National Government Agencies (NGAs).

In relation to this, a Terms of Reference (TOR) on Information Systems Needs Assessment for the Department was co-developed by DENR and UNDP CO. Under this engagement, below were the targets.

1. ICT Needs Assessment Report for DENR Priority Programmes. The report shall provide a needs assessment of DENR's priority programmes, with recommendations to enhance its ISSP. This will have a particular focus on identifying the foundations needed to implement the DENR Control Map, identifying improvements to support the connectivity of systems among DENR Bureaus; as well as identifying international lessons learned to support the establishment of the Climate Change Information Management System (CCIMS), and to drive effective data management to support Natural Capital Accounting. The report shall also highlight suggested innovation and digitalisation opportunities to improve environmental governance and climate actions, drawing on emerging international efforts and new technologies and approaches.

2. <u>Revised DENR-UNDP NAM Project Document.</u> The ICT Needs Assessment Report for DENR Priority Programmes shall inform a menu of options for extended UNDP support to DENR under the existing NAM engagement. The options shall consist of a package of both procurement and capacity building support to DENR.

Please refer to Annex H for the TOR for this engagement.

To kickstart the digitalization assessment, an inception meeting was conducted last 23 August 2021. This was participated by the UNDP CO, UNDP Global Centre for Technology, Innovation, and Sustainable Development and the DENR Change Management Committee for Projects on ICT (CHAMP-IT). The CHAMP IT consists of representatives from the offices and bureaus of the DENR. One of the key agreements of this meeting was the designation of CHAMP IT as the Project Board for the DENR NAM Project. Two of the next steps identified were: (i) UNDP to coordinate with KISS for the schedule of the meeting with ICT focal of each bureau and attached agency; and (ii) The committee to identify the 2nd phase after the assessment what major activities programs. Refer to Annex I for the minutes of the meeting.

The ISSP Assessment Report was presented to the CHAMP-IT group on 29 November 2021. This assessment has identified a number of recommendations:

- Ahead of implementing emerging technology at scale, and in parallel with pilots and explorations, agencies and bureaus should conduct an optimization and rationalization exercise across each team. This process critically appraises each processes and system, in order to ensure it is working most effectively – and is adding value, more broadly.
- DENR should also look to identify a small number of 'exemplar' initiatives to drive improved digital coordination and collaboration across its constituent agencies and bureaus. Reflecting shared priorities, an initial opportunity could be in the context of procurement. This would include coordinating procurement requests – including for software and hardware – but also embedding open contracting to improve transparency and efficiency.
- Related to this, is the need to identify the value-add of commercial GIS software. In particular, licenses for such applications consume a significant amount of budget and procurement resource. Open-source alternatives are well-established and could be considered for building broader GIS skills – with more costly licenses reserved for those requiring particular functionality.
- Although there is a need to 'get the basics right', DENR should not ignore the potential role of emerging technology solutions. With this in mind, the Department should conduct an initial mapping of emerging technologies, mapped against DENR priority areas, in order to start engaging with this growing area.

The ISSP report also includes a number of strategic areas of UNDP support in procurement and capacity development that could be offered within the existing NAM partnership. These are: (i) Roadmap development and enhancing the ISSP (ii) Shaping a digital skills curriculum (iii) Refining procurement processes (iv) Embedding design thinking (v) Building a common data architecture. In relation to the development of roadmap and enhancement of ISSP, a TOR has been prepared and currently being reviewed.

- **On CCTV Installation**. Following the two failed biddings last year, and as result of the meeting with Undersecretary Teh and DENR KISS last 02 March 2021, it was agreed to proceed with this activity. Undersecretary Teh instructed DENR KISS to prepare a memo on DENR Regional Offices to submit list of CCTV providers. Following the submission, UNDP coordinated with DENR Regional ICT focal on the best strategy to conduct the procurement of CCTV installation service. It was suggested by DENR ICT focal to issue Request for Quotation (RFQ) from suppliers 19 DENR Provincial Offices. The RFQ was then distributed by UNDP to the DENR Regional Focal, and the Regional Focal to the Suppliers. UNDP only received 5 quotations, covering 6 Provinces. Two reasons cited by the DENR Focal, as shared by the local suppliers, were too many requirements and the indicated payment scheme (100%). As a result of this, UNDP CO has simplified the bidding requirement and adjusted the payment scheme (option of 20% down payment and 80% balance). Instead of an RFQ, a micro-purchase document, which has simpler requirements, has been disseminated to suppliers.

To date, the project has completed installation of 29 DENR Regional Offices (PENRO and CENRO). CCTV Installation of 11 offices are still ongoing. CCTV installation of 1 office has been delayed due to ongoing renovation, but this was already contracted. Total contracted cost is PHP 3,024,497.95.

Below is the detailed status of CCTV installation:

Offices	Amount in PHP	Status
PENRO Aurora CENRO Casiguran CENRO Dingalan	190,000.00	Completed and paid
PENRO Bataan CENRO Bagac	99,450.00	Completed and paid
PENRO Tarlac CENRO Capaz CENRO Camiling	150,000.00	Completed and paid
PENRO Mindoro Occidental CENRO Sablayan CENRO San Jose	162,288.00	Completed and paid
CENRO Socorro Mindoro Oriental	48,530.00	Completed and paid
PENRO Romblon	131,600.00	Completed and paid

PENRO Palawan CENRO Brooke`s Point CENRO Puerto Princesa CENRO Quezon CENRO Roxas CENRO Taytay	531,600.00	Ongoing installation
PENRO Aklan	57,392.50	Completed and paid.
PENRO CAPIZ	68,106.79	Completed and paid.
PENRO Guimaras	75,571.08	Completed and paid.
PENRO Mambusao	66,321.08	Completed and paid.
PENRO Bohol	115,195.00	Completed and paid
PENRO Cebu CENRO Argao CENRO Cebu City	168,808.50	Completed and paid.
PENRO Siquijor	119,480.00	Ongoing installation
PENRO Negros Oriental CENRO Ayungon CENRO Dumaguete City	244,755.00	Completed. For payment processing
PENRO Davao De Oro CENRO Maco CENRO Monkayo	254,400.00	Completed and paid

PENRO Davao Occidental	91,400.00	Delayed due to ongoing office renovation. Installation is scheduled on March 2022
PENRO Davao Oriental CENRO Mati CENRO Manay	204,200.00	Completed and paid. CENRO Lupon was excluded from the contract since they're office renovation is stil ongoing
PENRO Davao del Sur CENRO Digos CENRO Davao	245,400.00	Completed and paid
Total	3,024,497.95	

Pending for CCTV installation are the following offices:

Offices	Estimated Amount	
PENRO Bulacan CENRO Guiguinto CENRO San Rafael	250,000.00	Ongoing evaluation
CENR Lupon	60,000.00	Delayed due to ongoing office renovation. This was initially part of Davao Oriental Contract but was excluded.
	₱310,000.00 or USD 6,081.05	

An estimate of USD 6,081.05 for CCTV installation will be contracted on 2022.

Please refer to Annex J for the copy of POs.

- As there are still pending items to be delivered, an extension of the Project was made. This was concurred by the CHAMP-IT group during the 29 November 2022 meeting. To support the extension, the Project Document was revised to reflect changes in the project end date and Multi-Year Work Plan. This was signed by the UNDP Resident Representative, Dr. Selva Ramachandran..

Please refer to Annex K for the copy of the CHAMP IT Meeting Minutes and Annex B for the copy of Revised Project Document.

*Last December 2020, a meeting among UNDP, DENR-KISS was conducted. During the said meeting, DENR KISS agreed to charge the BMB NAM Forex deficit, with a total amount of USD 10,000.00 to DENR NAM. In relation to this, UNDP organized a closing meeting with DENR-BMB on 28 June 2021 wherein the overall summary of the DENR-BMB NAM was presented. The discussion included the agreement to transfer back the remaining balance worth USD 2,687.00 or PHP 128,976.00 (USD1 = Php 48.00 following June exchange rate) to the DENR NAM Project account. UNDP sent a letter to the DENR-KISS and submitted a GLJE to facilitate this.

Below is the partial financial computation following the availability of the Combined Delivery Reports (CDRs) from 2019-2021.

Year	Indicative Expenses	Remaining Balance
Associate Revenue		3,232,439.61
2019	2,110,762.45	1,121,677.16
2020	870,086.87	251,590.30
2021	170,963.12	80,627.17

Please refer to Annex L for the 2019-2021 CDRs. Note that the 2021 CDR has not been officially generated. A Donor Report for 2021 will be drafted and submitted to DENR as soon as the final 2021 CDR has been generated in UNDP's Atlas system.

Output 2. *Enhanced integrated information system of ENR data as decision support tool for policy and program development, review, implementation and monitoring*
The planned activities for this output are as follows:
  2.1. Inventory and quality assessment of available data
  2.2. Information needs assessment at various levels
  2.4. Piloting and beta testing
  2.5. Planning for upscaling

Activities under this output have been put on hold given DENR's priorities.

Project Management

Per Project Document a Project Management Unit has to be established to ensure that the other activities under this output will materialize. However, as discussed with DENR-KISS, this is not needed as they activities being conducted are mostly on procurement of IT equipment. To support day-to-day operations, there was a provision of salary for a UNDP staff in the annual budget.

Project Output Indicator/s[2]	Baseline		Annual Result[3]	Annual Target (2022)
1.1 Percent disbursement of annual procurement budget for 2 to 3 key programs of DENR	2017	nda	92%	92%
1.2 Number of relevant DENR personnel trained and certified on procurement*	2018	0	0	0
1.3 Number of relevant DENR personnel trained and certified on project management*	2018	0	0	0
2.1 Integrated ENR Information System functional*	2018	No IENR system available; each bureau has its own info system	0%	0%
2.2 % of available ENR data/statistics integrated with spatial information*	2018	0%	0%	0%
2.3 Dashboard of key ENR data for monitoring and tracking program progress developed*	2018	0	0	0

*These outputs have not been pursued anymore as DENR decided to prioritize procurement of ICT equipment.

Physical Performance				Financial Performance				
Activity/Sub-Activity Description	Activity Target[4]	Accomplishment for the Year 2019-2020	Status of Activity[5]	Planned Budget	Donor and Budget Code	Expenditure Expense + commitment + advances	Delivery Rate (cumulative expenditure/ planned budget) *100	REMARKS • Explain if expenditure and budget deviation exceeds 10% • Mention bottlenecks and plans to address them • Explain why activity indicator targets were not met

[2] Please ensure consistency with ProDoc and AWP indicators

[3] Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines].

[4] Specify units, e.g., number of trainings, number of participants, number of representations, etc.

[5] Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities.

1.1 Procurement of goods and services needed for programme implementation	• Conduct at least 3 pre-bidding meetings with DENR KISS for preparation and finalization of Terms of Reference and Request for Quotation documents for the procurement of equipment • Conduct of 2 bidding sessions with DENR KISS and UNDP for the procurement of equipment • Conduct 1 inspection activity for the procured equipment	• Procurement of additional equipment was completed last May 2021 The following were procured and delivered: UPS- 1800 High-End scanner – 74 GIS Workstation – 106 High end server work station – 4 • Installation of CCTV Camerasof 29 DENR Regional Offices • Procurement and delivery of UPS cables		USD 109,400.00	1981	USD99,551.20	90%	• Delay in the CCTV installation of 1 DENR PENRO Davao Occidental due to office construction. Contract of supplier is extended until March 2022 • Delay in the CCTV Installation of CENRO Lupon due to office construction. Supplier for the installation is yet to be procured once office construction is completed • There's a delay in the CCTV installation of DENR Palawan and Bohol due to the recent typhoon. Contract of supplier has been extended until February 2022 • There has been also a delay in the CCTV installation of DENR Bulacan office due to technical requirement of the offices. This will be discussed through a meeting this 19 January 2022.
Activity 1.2 Engagement of Advisory Support Specialist	Submission and acceptance of consolidated statement for the 1st and 2nd replenishment meeting	• 1st and 2nd consolidated statement submitted		USD 16,500.00		USD 15,752.07	95%	This activity is on-track.

Activity 1.3 Information Needs Assessment for DENR	• Information System Needs Assessment Mission *DENR ISSP Cost Recovery (USD 34,450) – Transfer funds to another UN Agency. This will not reflect as project expense.*	• DENR ISSP Repost Submitted		USD 34,450.00	n/a	USD 34,450.00	100%	This activity was conducted by the UNDP Global Centre for Technology, Innovation, and Sustainable Development. The payment was through cost recovery, or fund transfer thus, was not recorded as Project expense. This activity was included in the 2021 AWP but no indicated budget
Activity 2 *Enhanced integrated information system of ENR data as decision support tool for policy and program development, review, implementation and monitoring*	n/a	n/a		n/a	n/a	n/a	n/a	Next steps on this Activity are yet to be discussed with DENR.
Project Management Cost	Day to day operations			USD 23,018.00	0091 81	USD 22,522.11	97%	Provision of salary and related cost for UNDP staff who are supporting the Project

D. PARTNERSHIPS

Name of Partner	Type	Description of partnership and how it has contributed to project results or sustainability
UNDP Global Centre for Technology, Innovation, and Sustainable Development	Other UN Agencies	The UNDP Global Centre for Technology, Innovation, and Sustainable Development had been engaged to conduct digital needs assessment of the DENR. Through this engagement, the current ISSP of the DENR was reviewed and recommendations for its enhancement were provided.
The project has yet to establish partnerships with relevant and concerned stakeholders in case DENR will push through with remaining activities under Activities 1 and 2.	*Select type.*	

Was South-South and Triangular Cooperation promoted and utilized through the project?	☐ **Yes** ☒ **No**
If yes, briefly explain how. List down countries engaged.	**[500 characters]**

E. INFORMATION, COMMUNICATION, EDUCATION, AND KNOWLEDGE MANAGEMENT

IEC/Knowledge Product Produced in 2016	Type	Date Published/Produced	Target audience	Link (if available)
No IEC and knowledge management products have been developed yet through the partnership.	*Select type.*	*Click here to enter date.*		
	Select type.	*Click here to enter date.*		

Was the project cited/quoted/featured in media reports/articles? *If yes, please provide link to article/video.*	No.

F. ACTIONS TAKEN REGARDING AUDIT AND/OR SPOT CHECK FINDINGS
Describe actions taken to address the findings from the audit/spot check as applicable.

Audit/Spot Check Recommendation/s	Action Taken	Responsible Person	Implementation Date
A letter from the Commission on Audit (COA) requesting for confirmation on the Project Balance and copies of Liquidation Reports submitted to the DENR was received by UNDP last 08 November 2021.	A letter confirming Project balance and yearly liquidation report was submitted to the COA on 17 November 2021. This was also communicated to the DENR. Refer to Annex M on the exchange of communications between COA and DENR. Annex provides the Liquidation Report submitted to DENR in September 2021.	Project Manager	17 November 2021

G. RISK LOG UPDATE
- *Assess identified risks and record new risks that may affect project implementation.*
- *Include risks identified in the Project's Social and Environmental Screening, if any.*

No.	Description	Date Identified	Type	Status	Countermeasures/Management Response *(What actions have been taken/will be taken to counter this risk)*
1	Non-allocation of government budget for the implementation of the Information Systems Strategic Plan which includes the ENR Integrated Information System.	12/20/2018	Operational	The budget for the succeeding years of implementation of the project is yet to be confirmed. The ISSP Assessment Report has been submitted to DENR and is circulated for comments. Included in the report is a list of possible NAM activities that UNDP can support. This can be potential reference for the additional funding from DENR.	The UNDP CO has been proactive in ensuring that follow through measures are agreed with DENR to realize the remaining support indicated in the original Project Document. The DENR Digitalization Assessment Report includes identification of assistance on identifying the gaps to be addressed to enhance improvement of DENR's digitalization as well as additional NAM opportunities.
2	Procurement and delivery delays due to nature of goods being secured (i.e., bulk, specialized) and location of offices where the goods will be	10/20/2020	Operational	Delivery of IT equipment to DENR office was completed.	Regular communication with the vendor has been put in place. Agreements on modified delivery schedule is also agreed with the vendors.

delivered and also because of the COVID Pandemic			CCTV installation for DENR Regional office is almost complete.	

H. MONITORING & EVALUATION

Total Spent on Monitoring in Reporting Year *Guidance: Costs associated with UNDP/project staff, consultants, project partners, supporting national statistical systems in designing project specific data collection methodologies (qualitative and quantitative), monitoring methods including stakeholder surveys and other qualitative methods, collection of data, analysis and dissemination of the findings to inform a project, either with project partners or to fulfill specific UNDP/project requirements (preferably the former).*	N/A	**Total spent on Decentralized Evaluations in Reporting Year (Mid Term / Final)** *Guidance: Costs associated in designing, implementing and disseminating evaluations for specific projects*	N/A
Is the project's M&E Plan being adequately implemented? Are progress data against indicators in the project's RRF being reported regularly using credible data sources and collected according to the frequency stated in the M&E Plan?			☒ Yes ☐ No

I. QUALITY OF RESULTS

Please answer when applicable to the project of concern.

Sustainability: *Do the benefits of the achieved results have potential to last? What does the project plan to do to ensure sustainability?*	The ISSP Assessment Report outlines sustainability mechanisms that the DENR can adopt.
National Capacity: *Did the project help strengthen national institutions?*	The equipment purchased can help improve the delivery of DENR's program outputs and its day-to-day operations. It should be noted, though, that the proposed ENR management information system is expected to improve DENR's capacity on program management and implementation.
Civic Engagement: *Please select the type of civic engagement promoted* *[Select all applicable]*	☐ Civic engagement in policy and legislative processes ☐ Civic engagement to promote accountability of state institutions ☐ Civic engagement for service delivery ☐ Civic engagement for advocacy and/or to raise awareness and promote social norm/behaviour change
Youth Opportunities: *How did the project support youth in contributing to sustainable human development and peace?* *[Select all applicable]*	☐ Supported youth civic engagement and political participation ☐ Supported youth economic empowerment

	☐ Supported youth as agents for community resilience and peacebuilding
	☐ Supported the involvement of young people as partners in SDG implementation, monitoring and accountability

J. INNOVATION

Were innovation initiatives implemented in the project?

What innovative methods were applied or tested?	☐ Alternative Finance (including Social Impact Investment/Pay for Success)	☐ Innovation Camp
	☐ Behavioural Insights	☐ Innovation Lab
	☐ Blockchain	☐ Micronarratives
	☐ Challenge Prizes	☐ Mobile-Based Feedback Mechanism
	☐ Crowdsourcing	☐ Positive Deviance
	☐ Crowdfunding	☐ New and Emerging Data (including Big Data)
	☐ Foresight	☐ Randomized Controlled-Trial/Parallel Testing
	☐ Games for Social Good	☐ Real-Time Monitoring
	☐ Hackathon	☐ Remote Sensing/Unmanned Aerial Vehicles (UAVs)
	☐ Human-Centered Design	X Other (please specify) Use of UNDP Procurement system to support operational services of DENR

K. MAINSTREAMING GENDER EQUALITY

Incorporation of gender perspectives in various outputs and activities by giving emphasis on gender-sensitive concerns especially in leadership roles, decision-making processes, capacity-building and protection of women, including the children and elderly

UNDP Gender Marker [link]	GEN1

1. Classification of Gender responsiveness[6]

Classification of gender-responsiveness:		A: Project is **gender-responsive** (15.0-20.0)
Project Implementation, Management, Monitoring and Evaluation (PIMME)		**B:** Project is **gender-sensitive** (8.0-14.9)
Select one	■	**C:** Project has **promising** GAD prospects (4.0-7.9)
		D: Gender and development (GAD) is **invisible** in the proposed project (0-3.9)

2. Qualitative description

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[6] Scoring based on Box 16 and 17 of the Harmonized Gender and Development Guidelines on Project Development, Implementation, Monitoring, and Evaluation, 2nd ed. (download here).

- In Governance Mechanisms *Guidance: participation in project board, including representation of PCW, TWGs, experts' group and other governance mechanisms set up by the project, e.g. national multi-sectoral committees)* As discussed with the Undersecretary for Finance, Information System and Climate Change, it was agreed that the existing IT – Technical Working Group (TWG) of the DENR will serve as the Project Board for this Project. This TWG is headed by the designated Undersecretary for Information Systems, and membership is composed of the Director of the Knowledge and Information Systems Service, Director of the Planning and Policy Service, Director of the Climate Change Service, Bureau Director, National Water Resources Board and the National Mapping and Resource Information Authority. Women participation within the TWG has been evident.
- In Capacity Building and Policy, Planning and Programming DENR has decided to utilize the remaining money for procurement of IT equipment, and the development of ICT Roadmap and ISSP Enhancement.
- Women's Empowerment Key Results No specific key result area on women empowerment is being targeted by the Project. However, although there's no specific key result area on women empowerment targeted by this project, it is important to note that gender is mainstreamed in DENR's programs, plans and activities. The activities and outputs stipulated in the ISSP will not only involve men, but also women.

3. **Gender issues**

No	Gender issues identified	How the project is addressing identified gender issues
1	As mentioned, the Project has significant potential on promoting gender equality and empowerment, but this is yet to be realized through (i) conduct of capacity-building activities and (ii) setting-up of ENR information management system.	

4. **Disaggregation of data of Beneficiaries/Participants of Activities conducted under the Project**

Project Activities	Number of beneficiaries/participants	Gender disaggregation	Remarks (if any)
DENR Digitalization Assessment	61	Female – 26, Male - 35	
1st Project Board Meeting	47	Female – 24, Male - 23	
2nd Project Board Meeting	40	Female – 22, Male - 18	

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